

Thorpedene

Primary School & Nursery



PROSPECTUS 2025-26

SECAT

WELCOME

To

Thorpedene Primary School & Nursery

Stephanie Frost
Headteacher



At Thorpedene Primary School & Nursery, we strive to provide a welcoming, friendly and happy learning environment for all our children. This is achieved through our hardworking whole school community including you as Parents/Carers, our dedicated team of Staff, Governors, Trustees and not forgetting the vital part - your children! We work collaboratively with a clear focus on our school vision and values.

Our core values are 'Achieving, Caring, Respecting with Confidence'.

Our community is rooted in the core values of Achieving, Caring, Respecting and Confidence. We believe in every child's potential, adapting to their needs and providing the support and encouragement they need to succeed. We are dedicated to fostering a nurturing environment where students learn responsibility, aspire to be their best, and overcome challenges.

Our goal is to empower students with the confidence and resilience to achieve success, while showing respect and care for others within our school and the wider community.



“Their school motto of ‘caring, achieving, respecting with confidence’ is celebrated across the school.”

Parent view Ofsted

We are determined to ensure that every child who attends Thorpedene continues to succeed in a supportive learning environment based on the school core values of Achieving, Caring, Respecting with Confidence. We know that children learn better when they are happy. Here at Thorpedene Primary School & Nursery we continue to put the best interests of every child at the heart of our school and ensure that every child is nurtured and challenged to achieve their true potential and pursue their dreams.

We are proud to be a part of the Southend East Community Academy Trust (SECAT) along with Bournes Green Infant School, Bournes Green Junior School, Hinguar Primary School & Nursery, Richmond Avenue Primary & Nursery School and Shoeburyness High School.

We look forward to welcoming you to our school.

Admissions

Primary school applications are administered by Southend-on-Sea City Council. If you require a paper application please contact the Customer Service Centre on 01702 215000.

www.southend.gov.uk/school-admissions

Parents can apply between 15th September and 15th January to start school in September the year after their 4th Birthday.

At the closing date for admission, application places will be allocated, up to a maximum of 60 pupils in Reception, according to criteria.

Our school policy for admissions can be found by visiting our school website here:

[Thorpedene Primary School - New Admissions](#)

‘Thorpedene has been an excellent choice for my daughter. She has absolutely flourished since she has been here.’

Parent View Ofsted

“As Academy Committee members, it is a privilege for us to participate in a small way to the running of Thorpedene Primary School & Nursery. Academy Committee members are responsible for making sure the school is achieving their expectations, by monitoring all aspects of school life. This is achieved by asking questions at regular meetings, challenging results and carrying out site visits where we can talk to the children and the staff. These last couple of years have been a challenge for us all. That said, I am pleased to say TPS is moving forward, with wonderful caring teachers and staff, plus lots of exciting plans for the future.”

Stephen Tollworthy
Chair of Academy Committee

Our Curriculum

Our curriculum is mapped and linked to the National Curriculum expectations and prepares and equips children with the skills, knowledge and understanding for life. Our curriculum is designed to excite, challenge, engage and motivate with the ultimate goal that our learners progress academically, socially and become successful, confident individuals, who make a positive contribution to the community and society - both now and in the future.

Our Curriculum Vision

At Thorpedene Primary School & Nursery, our creative topic based curriculum engages our children and is intended to inspire a love of learning and develop life-long learners. Through the implementation of a broad and balanced curriculum, we ensure that children are provided with a rich variety of experiences, enabling them to widen their knowledge and understanding of the world around us. The key aim for our teaching and learning in all areas of the curriculum is to provide opportunities where all pupils learn, enjoy and achieve beyond our expectations.

To this end, learning opportunities are imaginative, engaging and offer challenge to all pupils so that they have impact in their lives as future world citizens in the local and wider community.

If you would like any more information on our Curriculum, please contact the School Office via email: office@thorpedene.secat.co.uk or visit the school website under the Key Information tab.

www.thorpedene.secat.co.uk

The school has embedded a broad curriculum that prepares pupils well for their next stage of education.

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"I love being at Thorpedene because we get so many amazing opportunities that make learning fun."

Head Boy

At Thorpedene Primary School & Nursery, we place great importance on a curriculum which develops and supports the whole child in their primary learning journey. Through our core values: Achieving, Caring, Respecting with Confidence, we foster an environment where the emotional, physical, academic, social, moral, spiritual and cultural development of each child is considered and planned for.



Attendance

School times

Nursery: 8.30am-11.30am
12.30pm-3.30pm

EYFS & Key Stage 1: 8.45am - 3.15pm

Key Stage 2: 8.45am - 3.15pm

MAIN GATES OPEN SAT 8.35AM FOR ENTRY

As a Parent/Carer, you set the standards and expectations for your child. Good attendance and punctuality are life skills. Good attendance helps pupils learn better, sustain friendships and enjoy school life.

In order for children to get the most out of their time at Thorpedene Primary School & Nursery, they need to attend every day. We endeavour to encourage children to obtain good attendance. Children are offered rewards for continued good attendance. If a child is ill, Parents/Carers are expected to contact the school by 9.00am on the first day of absence either by email, phoning the School Office or reporting the absence on the school app.

Holidays must not be taken during term times and the Headteacher will only authorise absence in term times due to exceptional circumstances. All absences from school are recorded, as are the reasons for absence. In the case of unexplained absence or where persistent absence becomes a concern, the Local Authority Attendance Team will work with the school and families to improve attendance .

Equal Opportunities



Pupils benefit from a well-structured personal development programme that prepares them for life in modern Britain. They learn about differences, show respect, and understand how to stay safe and healthy.

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Pupils often display positive attitudes towards their learning. They are settled and calm in lessons and eager to learn. The school is ambitious that pupils have the right opportunities to succeed.

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Thorpedene Primary School & Nursery aims to give equality of opportunities to all our pupils. All members of staff are committed to providing a friendly, caring learning environment in which all children are encouraged to achieve their potential, irrespective of gender, race, social class, religion, special needs or disability. We value each child's contribution to the school community and positively encourage respect for, and understanding of cultural and social diversities.

At Thorpedene Primary School & Nursery, we welcome children with disabilities and special educational needs. Children's progress is regularly monitored by Teachers and if a child appears to have a particular difficulty, this will be discussed with the Special Educational Needs Co-Ordinator (SENCo) .

Most support is given within the class through planned quality first teaching and working in small intervention groups with Learning Support Assistants. Specialist support may be given through withdrawal and individually personalised support. At Thorpedene Primary School & Nursery, we employ a Pastoral and Welfare Lead, Pupil Welfare Officer and Learning Mentors, to support our children, parents, and families. We also refer to outside agencies with specialised knowledge.

Behaviour

Our aim is to foster a school community where children can learn and develop as caring and responsible citizens. We recognise that within a climate of inclusion, there will be children who need a personalised approach to their specific behavioural needs.

At Thorpedene Primary School & Nursery, the safety and well-being of our children is our priority. We believe that all children should be kept free from harm and protected and that they should be given the opportunity to reveal how they feel in various situations. The school has effective multi-agency links where information can be appropriately shared to help children achieve and be successful.

Our staff take a collective ownership of ensuring that every pupil has an understanding of our Behaviour Policy and how to regulate their behaviour, so that they access our reward system to celebrate their positive choices. Each pupil is assigned to a 'House Team': Ruby, Emerald, Sapphire or Topaz and they have opportunities throughout each day to earn points for their House Team.

We recognise the children's achievements every week with a Celebration Assembly and award certificates linked to our school Core Values. We take behaviour seriously and this is why we also ensure that every pupil understands our sanctions and consequence system which is delivered consistently by all adults within our school, while adapting where needed, for the individual child's needs. Our behaviour system is positive and predictable for all of our pupils and we take pride in sharing our expectations with them as well as our parents and carers. The school Positive Behaviour and Relationships Policy is available on the website.

Core Values

Achieving



Caring



Respecting



Confidence



"At Thorpedene, adults are always there for us to help us stay safe."

Head Girl

School Uniform Expectations

** Nursery and Reception children should have a spare set of clothes in school (including underwear) **

Nursery

EYFS - Year 6

Pull-up jogging bottoms or leggings

Grey pinafore dress, skirt, trousers, or tailored shorts

Royal blue polo shirt (with or without logo)

Royal blue and white gingham dress

Royal blue sweatshirt/ cardigan (with logo)

Royal blue polo shirt (with or without logo)

School fleece with logo (optional)

Royal blue sweatshirt/ cardigan (with logo)

Black/white socks

School fleece with logo (optional)

Plimsolls for inside, trainers and wellington boots for outside

Black/white socks or grey tights

Sensible flat black shoes, no coloured patterns, laces or obvious logos

Optional Extras

- A blue book bag with Nursery/school logo
- Blue PE kit bag with logo
- Blue rucksack with logo

PE Kit

All children will need a PE bag to keep their PE kit in. Long hair should be tied back. Children attend school on their dedicated PE day in their PE kit.

- Royal blue shorts and round neck blue or white t-shirt.
- Black plimsolls or trainers

Our Core Values

- Achieving
- Caring
- Respecting
- Confidence

A copy of the schools behaviour policy can be found on the school website here:

[Thorpedene Primary School - School Policies](#)

Our uniform guidance informs you of our expectations with regards to the Thorpedene school uniform. We believe that a smart uniform promotes unity and gives a sense of identity. Our uniform encourages a neat and tidy appearance which enables our pupils to feel good about themselves and take pride in their school. All children are expected to wear school uniform.

All uniform can be bought from Crawlers School Uniform Shop (01702 601274) . The school holds a small supply of second hand uniform for sale.



Hairstyles

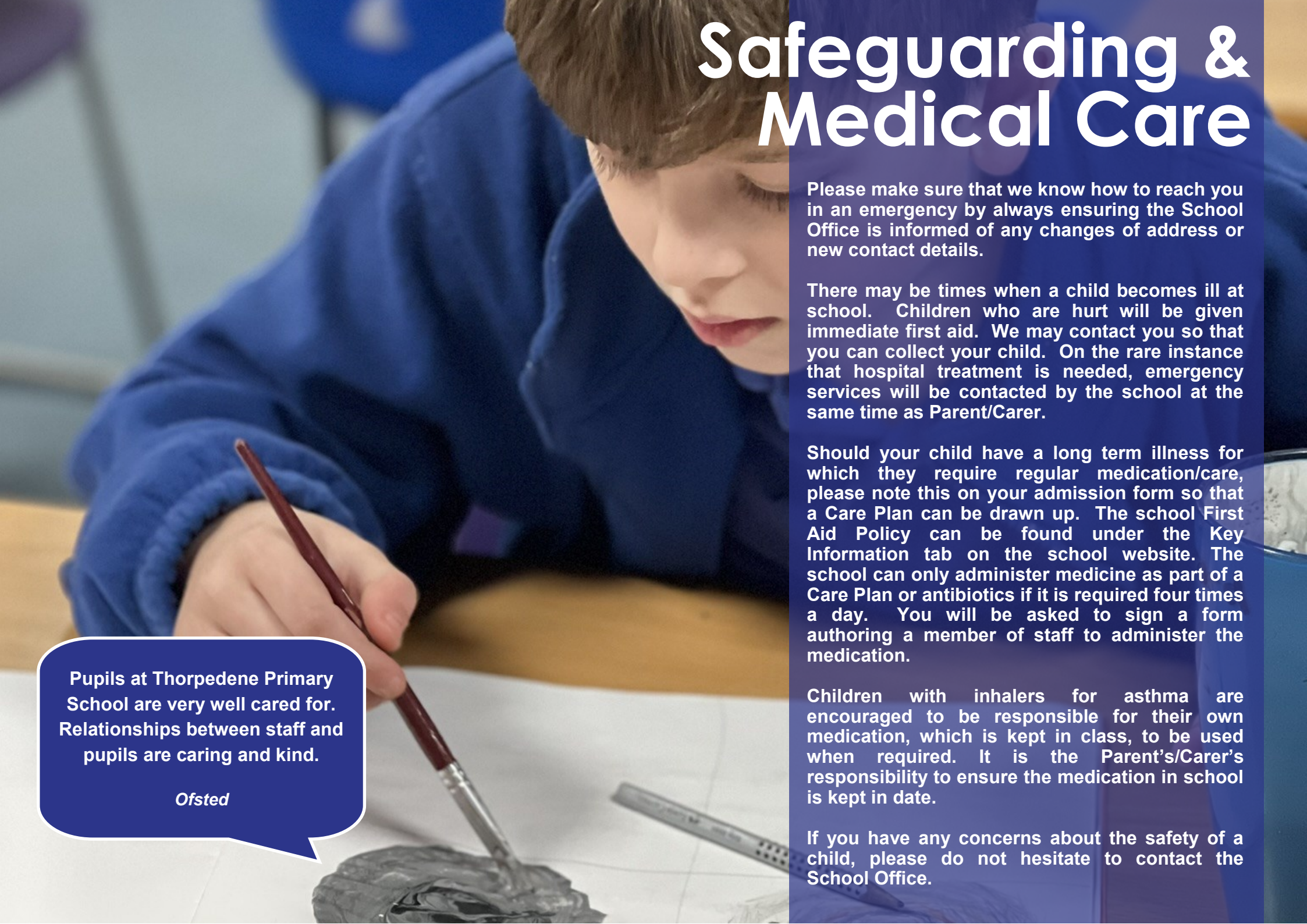
Just as we expect children to dress appropriately for school, we also expect them to adopt a suitable, age-appropriate hairstyle. We actively discourage extreme hairstyles as they do not complement our school uniform. We consider extreme styles as hair colouring, tramlines, shaven heads and logos or any other style that could draw attention to the child and single them out from the rest of the school. If, as a school, we feel a hairstyle is unsuitable we will ask for this to be rectified. Any hair long enough to be tied back should be. If a child comes to school with dyed or streaked hair, Parents/Carers will be contacted and asked to return it to its original colour.

Jewellery/Accessories

For health and safety reasons, we do not allow the wearing of any jewellery, other than a watch and small stud earrings. All jewellery must be removed prior to coming to school by the Parents/Carers, with the exception of small stud earrings which must be removed on PE days. Nail varnish, artificial nails, fake tan, make up and tattoo/transfers are not allowed to be worn in school.

Valuables

Children alone are responsible for any property they bring into school. Children are not allowed to bring in any toys, electronic equipment or devices as the school cannot be held responsible for any breakage or loss that occurs. Mobile phones should not be brought into school unless in exceptional circumstances (older children who take themselves home from school). In these instances, phones should be handed to the school office before school and collected after school.



Safeguarding & Medical Care

Please make sure that we know how to reach you in an emergency by always ensuring the School Office is informed of any changes of address or new contact details.

There may be times when a child becomes ill at school. Children who are hurt will be given immediate first aid. We may contact you so that you can collect your child. On the rare instance that hospital treatment is needed, emergency services will be contacted by the school at the same time as Parent/Carer.

Should your child have a long term illness for which they require regular medication/care, please note this on your admission form so that a Care Plan can be drawn up. The school First Aid Policy can be found under the Key Information tab on the school website. The school can only administer medicine as part of a Care Plan or antibiotics if it is required four times a day. You will be asked to sign a form authoring a member of staff to administer the medication.

Children with inhalers for asthma are encouraged to be responsible for their own medication, which is kept in class, to be used when required. It is the Parent's/Carer's responsibility to ensure the medication in school is kept in date.

If you have any concerns about the safety of a child, please do not hesitate to contact the School Office.

Pupils at Thorpedene Primary School are very well cared for. Relationships between staff and pupils are caring and kind.

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Lunchtime Meals and Snacks

Recommended contents of a healthy lunch include:

- A good portion of starchy food e.g. bread, crackers, pasta or rice.
- Fruit or vegetables
- A portion of milk or dairy
- A drink e.g. milk, juice or a bottle of water
- One small biscuit, cake or cereal bar

Please also note:

- We are a nut free school so please ensure all snacks and packed lunches are nut free as we have a number of children with allergies.
- All children are expected to bring in a water bottle so they can drink water during the day.
- All children are provided with a free daily healthy snack.
- Special dietary requirements for allergies, religious or vegetarian requirements should be noted on the admission form.
- Children having school dinners must be able to use a knife and fork correctly.
- Good table manners are expected at all times.
- Sweets, chocolates and fizzy drinks are not allowed.

"We have an amazing choice for school dinners that taste great and are very healthy."

Head Boy

Our own kitchen prepares freshly cooked meals daily including vegetarian options. The menu is available from the School Office and website and runs on a three week rotation. Dinners are paid for at the beginning of each week using the BromCom MCAS app.

All children in Reception and Key Stage 1 are entitled to Universal Free School Meals. However, the school benefits from extra funding if you meet the eligibility criteria for Free School Meals so if you are entitled, we request that you apply via the Southend-on-Sea City Council's website (please see the School Office for more details).

Children can bring their own packed lunch into school or they may go home to lunch. Packed lunches should be clearly labelled with their name and class.

Thorpedene Primary School and Nursery is a nut free school so please ensure all snacks and packed lunches are nut free as we have a number of children with allergies.

Communication

To download the MCAS App to your phone or tablet please follow one of these links depending upon your type of device:



Helping Your Child At Home

You can help your child by:

- Building links with your child's Teacher by communicating key information and attending Parent Consultation sessions.
- Sharing books and listening to your child read on a regular basis.
- Encouraging your child to complete their weekly homework.
- Encouraging your child to complete their weekly spellings.
- Giving your child responsibility and fostering independence.
- Making sure your child is in school every day, on time.
- Visiting the local library.
- Participating in Parent's/Carer's events and family sessions in school.
- Supporting or joining the Parent's Association.

GDPR

Thorpedene Primary School & Nursery is GDPR compliant. A copy of our Privacy Notices can be located within the policies section of the school website.

The school's website is updated regularly with information about school events and activities.

www.thorpedene.secat.co.uk

Our main communication system is Bromcom My Child at School (MCAS) parental portal which can be accessed via a web browser or dedicated App. On admission, new Parents/Carers will be given information on how to log in using their email address and selecting a password.

A parental guide for MCAS can be found here:

[MCAS Parent Guide](#)

To login to MCAS via a web browser follow this link:

[MCAS Login](#)

Please ensure that the school knows the best email address/contact telephone number to contact you on so the system can be updated if needed.

If, at any time, you have a concern about any aspect of your child's education, please do not hesitate to discuss it at the earliest opportunity with your child's Class Teacher in the first instance. We are able to resolve a great majority of concerns this way. The school has a Complaints Procedure under the Parents tab of the school website.

THORPEDENE PRIMARY SCHOOL & NURSERY



ACHIEVING, CARING, RESPECTING WITH CONFIDENCE



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